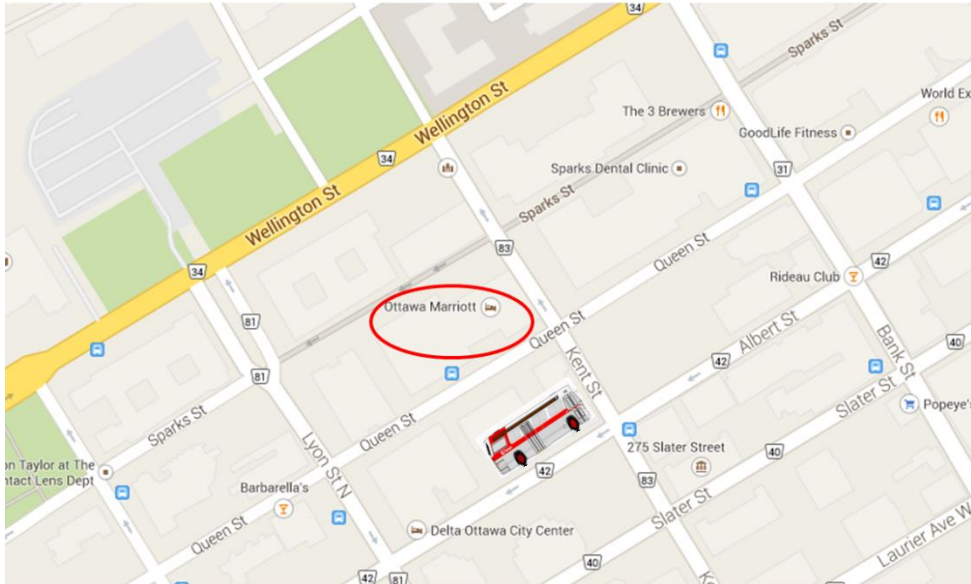


Important and useful Information for AOWC delegates arriving in Ottawa.

Your hotel is the Ottawa Marriott at 100 Kent Street at the corner of Queen. There are other Marriotts in Ottawa, so please tell your taxi driver it is the **Ottawa Marriott on Kent Street!**

River

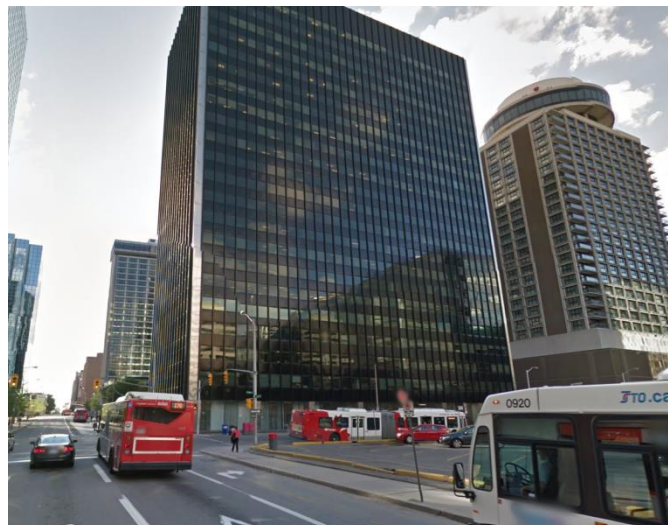
Parliament buildings



There is no hotel shuttle. A taxi will cost \$30, and is approximately a 20 minute ride from the airport.

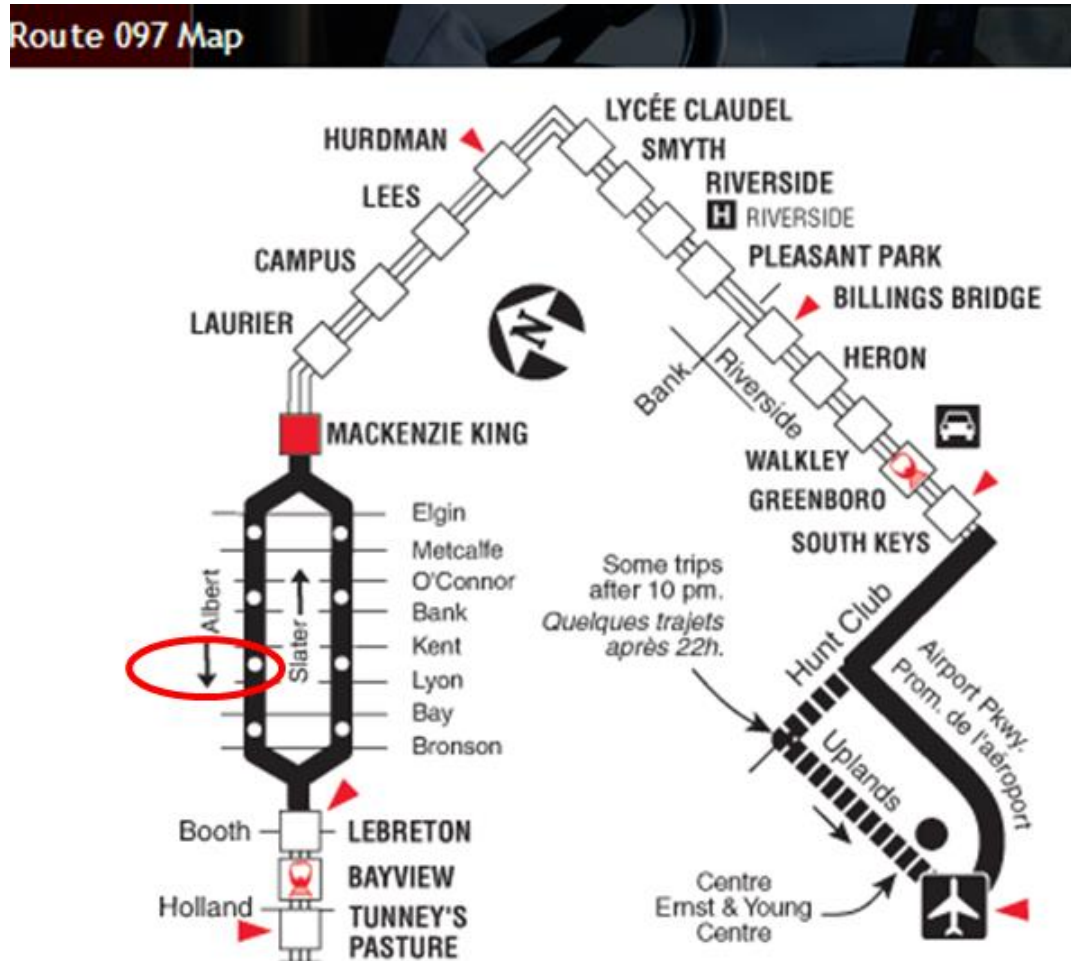
If you are on a budget, or an adventure, there is a direct bus (number 97) from the airport to Albert and Kent (location marked by the bus on the above map) and the fare is \$3.45. It is only one block from the hotel. The bus departs the airport every 15 or 20 minutes and takes 30 minutes. Your challenge will be getting off at **Kent Street**. Most natives are friendly, and will be glad you help you in either French or English. Or you can play with Google Street View to learn that your stop looks like this:

Your bus ----->



<---- Your Hotel

OCtranspo.com is the web site for city busses and has schedules and route planners.



Registration and Reception:

The registration on Sunday Night will be at the top of the hotel in front of the Summit rotating restaurant, where the reception (as well as breakfast and lunch) will be held. The AOWC has exclusive use of the Summit for the conference, and you will love the views! Registration will open at 4pm, if you wish to come early before supper.

When you register, please look at the back of your nametag. It shows which meals and events you told us you would attend. If this is wrong, or if you changed your mind, please tell the registration desk so that we can adjust buffet numbers. Please also tell us if there are things you are no longer attending too. Your assistance has helped everyone by allowing us to choose the best packages that we can afford. If you don't need your banquet or boat cruise ticket we may be able to give it to someone else.

The reception will start at 7:00 pm and registration will remain open until 8:00 pm. The reception will include free cheese, vegetables, and light hors d'oeuvres, as well as a cash (not free) bar for drinks. We recommend that you eat some supper before the reception. There are numerous restaurants beside the hotel on Sparks Street (the street that is closed to traffic). There is a much larger variety of

restaurants in the Byward Market, which is a walkable distance if you have time. There is literature on the Byward Market in your conference bag. Note that our hotel is in the financial district, which goes to sleep at night. The Byward Market is where people stay up late and party.

Registration will continue again at the Summit during breakfast on Monday morning, and will move downstairs to the lower level in front of the elevators at approximately 8:15 am. We will try to keep registration open most of the morning, but, if the registration table is empty when you arrive, check back at break, or find one of the organizers (red dots on nametags).

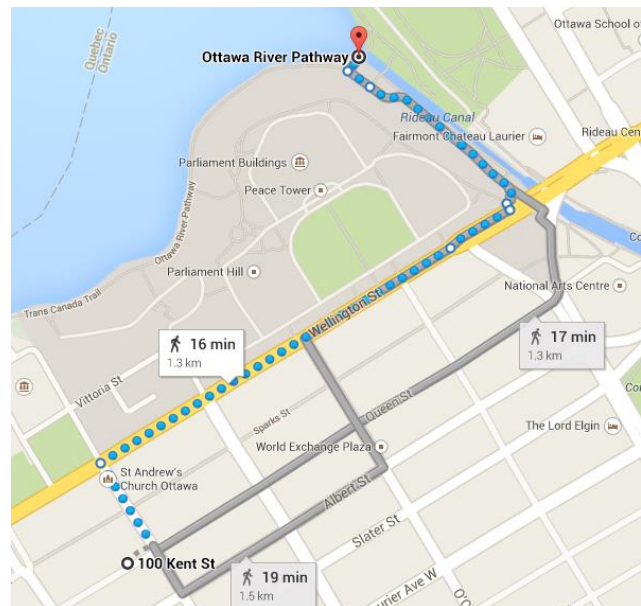
The conference will start at **8:30 every morning** in the same place: **Cartier I and II** on the lowest level (turn left when you get off the elevators, and left at the end of the hall). Coffee breaks and sponsor tables will be in **Cartier III** (the first room at the end of the hall). We would appreciate if people try to be seated by 8:30 am. If you have registered an accompanying person who likes to sleep a bit longer, the hotel will allow breakfast service in the Summit until 9:00 am.

Heads up: Special Offsite Events!

The conference will host three special offsite events. Further details about each event will be announced during the sessions before the events. The information here will tell you what to listen for. Please note that the **banquet and boat cruise require tickets; please bring these**. If you do not have a ticket it means that you did not pay for the event OR said you did not plan to go. If you have changed your mind we may be able to accommodate you, but please speak to an organizer as soon as possible.

Boat Cruise: Monday Night 6:30 pm – 10:00 pm.

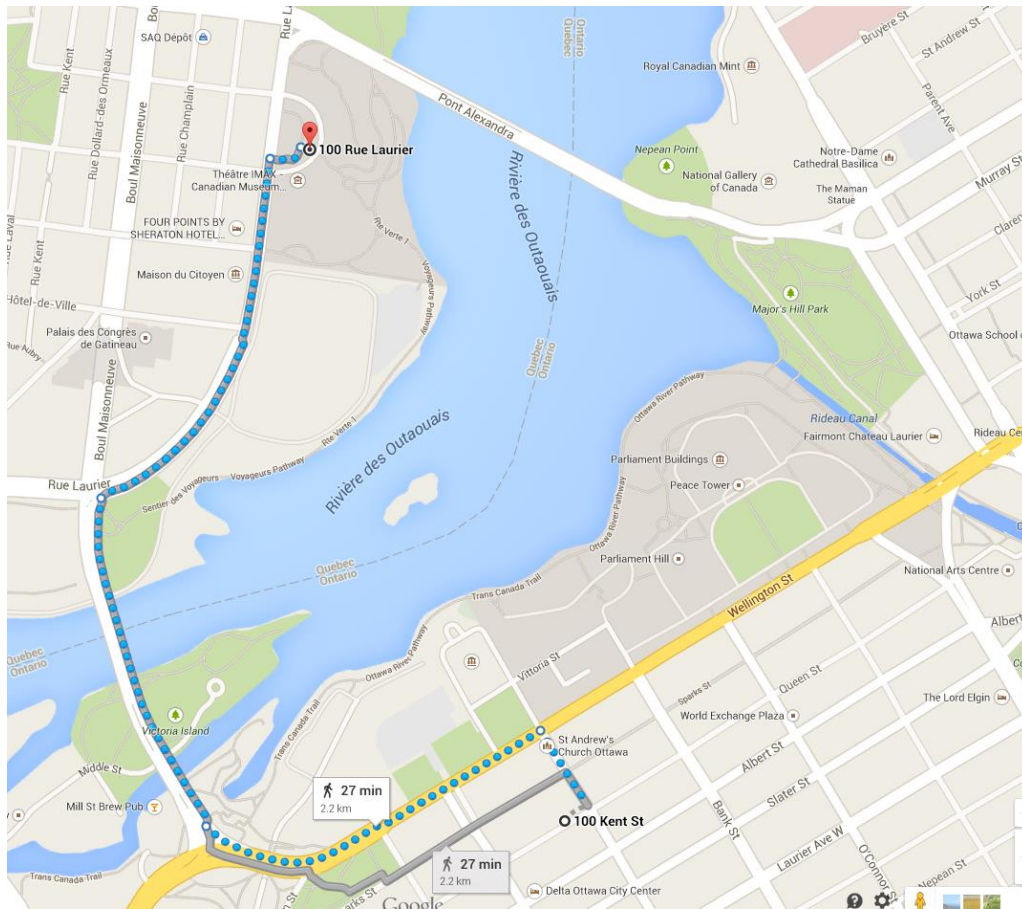
Please don't get left standing on the dock! Our plan is to leave the dock at 6:30 pm sharp, and you should be there **before this time** unless you hear otherwise. There is a possibility that departure will be later. However, the docks are beside a UNESCO world heritage site that you can read about if you get there too early. We will be walking to the docks (see map at right). Those wishing to walk as a group, please meet in the lobby by 6:00 pm (or later if announced). It is a short and scenic 1km (20 minute) walk past the Parliament Buildings. However, there are steps and a moderate hill going down to the docks. We can drive a van to the docks if anyone requires this. A buffet supper including beef, salmon, and vegan lentil stew will be served onboard. There will be a cash bar.



Banquet: Tuesday Night. The banquet will take place at the Canadian Museum of History. Prior to the banquet, there will be appetizers and a cash bar served inside an exhibit that tells Canada's history. To stagger the museum tour, a bus will take two separate groups. Your ticket will tell you which bus to

take. Please use your assigned ticket. It is also possible to walk (approx. 30 min.) across either bridge (see map below) and some of you are pre-assigned to “walk or carpool”. Bus #1 will depart the hotel at 5:15 pm, and bus #2 at 5:45 pm, unless announced otherwise. Those on bus #1 will need to wait outside (nice view) or in the museum lobby. At 6:00 pm, bus #1 will be greeted at the information desk beside the escalators by a special guide who will take you to the Canada exhibit. He will take bus #2 at approx. 6:10 pm. You will have approximately 1 hour to wander through the exhibit, sip a drink, eat some canapés, and chat. Those who walk or carpool can join either group, or they may initiate their own tour of Canada Hall any time after 6:00 pm. **Please wear your nametag and bring your banquet ticket.** Your ticket is a placard that you should place on your **assigned table** to identify your meal.

Walking to the Museum: The Alexandra Bridge is also an option, with better views.



Field tour and breeders’ session: Wednesday. Two busses for the farm tour will leave the hotel promptly after the business meeting at 10:00 am. The busses will take you directly to the oat plots on the Central Experimental Farm, where Weikai Yan and his oat breeding team will tell you about their work. A map is at the back of your program. Those who did not request a printed field plan can access an electronic field book at the site listed under the map. Snacks will be served in the field. At 12:30 pm there will be a light lunch served in the Ottawa Research Centre and the short talks by breeders will begin. We will send one bus or van directly to the airport at approximately 2:40 pm (or at a time decided in the session). If you want to leave your luggage on a bus, please ask which one is going to the

airport. One or more busses will return to the hotel at approximately 4:00 pm, after the breeding session. Please note that the farm (AAFC) does not accept any liability, and you are **not covered by any insurance except your own once you step off the bus**. You will be asked to sign the waiver in your conference bag indicating that you understand and accept this, which will be collected on the bus. If this worries you, then you should not attend the farm tour.

Tips on Tips (gratuities):

Tipping is expected in Canada, because wages in the service industry are lower than in other jobs. For service in restaurants, 15% is the expected minimum, 20% would be for exceptional service. For other services (taxi, etc.) a 10% minimum is generally expected. Guidelines vary, and you may use your judgement based on quality of service, but \$2 - \$5 is usually expected for various services such as carrying bags or maid service.

Note that all gratuities have already been paid on your hotel meals and banquets. Gratuities are also already included in the drink prices at the cash bars at the hotel reception and the banquet. Therefore you do not NEED to tip there unless you are feeling very warm or generous or strangely attracted to the bartender. I am not sure if tips are included at the bar on the boat cruise.

We look forward to seeing you, and we hope you enjoy Ottawa

We have selected this central downtown location so that you will be close (usually walking distance) to many Ottawa attractions. Even if you spend all your time at the meetings, you will not miss seeing Canada's Parliament Buildings, the Ottawa River, the historic locks on the canal, and a museum that tells our history. Come to our reception, at the top of the city, and have a bird's-eye-view of your visit.